



EAST NARROGIN PRIMARY

# 2026 Parent Information Handbook



*ENPS Vision*

*To create pathways to be the best versions of ourself.*



EAST NARROGIN PRIMARY

Homer Street Narrogin WA 6312

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Website: [www.eastnarrogin.ps.com.au](http://www.eastnarrogin.ps.com.au)

Facebook: East Narrogin Primary School

### **Leadership and Administration Staff**

#### **Principal:**

Mrs Lisa Nelson

[lisa.nelson@education.wa.edu.au](mailto:lisa.nelson@education.wa.edu.au)

#### **Deputy Principal:**

Mrs Joanna Hayes

[joanna.hayes@education.wa.edu.au](mailto:joanna.hayes@education.wa.edu.au)

#### **Manager Corporate Service:**

Mrs Fiona Kirby

#### **School Officer:**

Mrs Josephine Reynolds

### **Support Staff**

#### **Aboriginal Education Islander Officer:**

Miss Laycee Coles (Tuesday, Thursday, Friday)

Miss Marqueta Hill (Monday, Wednesday)

#### **Chaplain:**

Mrs Desi Wilkie

### **Important Times and Dates**

#### **School Times**

8:15am Breakfast Club

8:30am Doors Open

8:45am School Starts

10:40am—11:00am Recess

12:40pm—1:10pm Lunch Play

1:10pm -1:25pm Lunch

3:05pm Home Time

Kindergarten days are Tuesday, Wednesday (Weeks 2, 4, 6, 8, 10), Thursday

### **Term Dates 2026**

#### **Term 1 (9 Weeks)**

Monday 2 February to Thursday 2 April

#### **Term 2 (11 Weeks)**

Monday 20 April to Friday 3 July

#### **Term 3 (10 Weeks)**

Monday 20 July to Friday 25 September

#### **Term 4 (10 Weeks)**

Monday 12 October to Thursday 17 December

### **School Developments Days 2026**

#### **(Student do not attend)**

Thursday 29 January, Term 1

Friday 28 January, Term 1

Friday 29 May, Term 2

Monday 20 July, Term 3

Friday 25 September, Term 3

Friday 18 December, Term 4

### **Public Holidays**

*(that fall during the term in 2026)*

Monday 2 March, Term 1

Monday 1 June, Term 2

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## Preparing for Kindergarten

Starting Kindergarten is a major milestone for you and your child and we aim to make this first year exciting and engaging. This booklet will assist to make the transition as smooth and enjoyable as possible.

Developing positive relationships with our students and their families is a priority and this is developed through our whole school Positive Behaviour Support (PBS) strategy where all relationships and interactions are underpinned by our expectations of:

- We are respectful
- We are responsible
- We are caring and considerate
- We try our best

We also aim to be culturally responsive and inclusive, ensuring all students have access to high quality teaching and learning, and parents/carers can fully participate as partners in their child's education.

The Early Years Learning Framework and the Kindergarten Curriculum Guidelines underpin our teaching and learning which recognises personal and social competencies, health and wellbeing, and literacy and numeracy as core areas for young children's learning. A balance between intentional play-based learning and explicit teaching is integral to programs.

All children enter Kindergarten with different skills and experiences and our staff will be responsive to each one's needs, building upon strengths and providing support in areas of need. The learning environment will support this through varied activities, materials and equipment, to spark your child's imagination and creativity.



### Getting Ready for Kindergarten

There's a lot you can do to prepare your child, and yourself, for Kindergarten. The first day of school can be an emotional time for parents and children. The more you can help your child to become familiar with the layout of the school and what they need to do before day one, the less overwhelmed they are likely to feel.

### What Food to Bring

Each day the students will need to bring a packed recess and lunch in a named container and bring a piece of fruit or vegetable to enjoy during Crunch n Sip. Ensure your child can manage to undo any food wrappings, containers, lunch boxes and drink bottles. Please provide a named drink bottle which they can open and close independently.

For the protection of children with allergies, please support our 'Nut Aware' policy by not bringing products containing nuts or traces of nuts to school.

### Before School Starts

The summer holidays before the start of the school year are a great time to:

- Show your child where the school is and talk about how you will get there.

- Arrange playtimes with other families whose children will be going to ENPS- This helps if your child knows another child at school.
- Practice the things your child will need to do to get ready for school (putting things in their bag, remembering to take a hat).
- If your child is going to be dropped off or picked up by another member of the family or a friend then have conversations with them about this and ensure they have met this person if new to them.
- Be positive about starting school and enjoy your child's excitement.

### **The Night Before Kindergarten Starts**

Lay out your child's clothes, shoes and socks. Establish a sleep routine. You may find your child needs more sleep when they start Kindergarten. Try to establish a nightly routine with a set bedtime to ensure your child is well rested.

### **The First Days of Kindergarten**

Help your child to pack their school bag with a piece of fruit, drink, lunch and a hat. Place a change of clothes with a spare pair of underpants in a plastic bag. Let your child know these clothes are in the bag in case of any accidents. Put sunscreen on your child in the morning if it is needed. At the end of the day talk to your child about what happened during the day.

### **Arriving at School**

Children are to arrive with an adult just prior to the start of the sessions. Try to leave home with plenty of time to get settled before the school day starts. Doors open at 8:30am. Make sure you allow time to say goodbye and for your child to join others at play inside.

### **Saying Goodbye**

At first you might like to stay for a while until your child feels secure at school. Once your child has settled into class, a short and reassuring goodbye encourages independence. Always tell your child that you are leaving and who will be picking them up at the end of the day.

### **Picking Up at The End of The Day**

The Kindergarten session concludes at **3:05pm**. Students sit inside on the mat until staff sight their parent and call the child's name. Parents need to wait outside the door for their child to be called and allow the children to exit a few at a time. This is important for staff to ensure that all students are accounted for and are safely collected by their nominated person.

Students will only be allowed to go home with their parents or a nominated adult If someone else is to collect your child, notify staff and provide contact details. Please ring the school if you know you are going to be late or if arrangements change, so that we can let your child know and prevent them from becoming distressed.

### **Communication**

Kindergarten teachers are responsive to the needs of young children and are there to help and guide them. Keep talking to your child about school, ask them about their new experiences, what they like and what they find difficult. Organising time for your child and their new friends to play together outside of school will help to cement relationships.

### **Birthdays**

We are very happy to celebrate your child's birthday at Kindergarten and you are welcome to bring individual cup cakes, ice cream cones or icy poles (depending on the weather) to share on your child's birthday. When catering for the class remember to ask staff for class numbers and check with staff beforehand if there are any allergies or cultural needs to be catered for. Please keep portions small.

## School Entry Health Assessment

The School Nurse, from the School Health Service will implement the School Entry Health Assessment program for all Kindergarten students which includes vision, hearing and developmental screening and BMI (Body Mass Index) assessment.

## Learning and Curriculum in Kindergarten

Play is important because it is the child's 'work'. It is through play that children make sense of their world. It is the world in which they learn to socialise, problem-solve, discover their creativity and independence. Play is having fun. The children can play alone or with other children. In the first years of life the 'wiring' of a child's brain is very important as it is this 'wiring' that builds the basic capabilities of the brain.

In Kindergarten the children will be exposed and introduced to many varying play experiences. Through play children learn many of the following:

*Discovery, concentration, imagination, initiation, questioning, decision making, exploration, improvisation, understanding, co-operation, problem solving, responsibility, perseverance, communicating, creativity, taking turns.*

During play, children put into action and practise the skills they have learnt. A great deal of our time at Kindergarten will be spent engaging in purposeful, educational play. We at ENPS Kindergarten aim to provide a warm, secure and caring environment and will guide and direct learning by providing a range of learning experiences. By building slowly onto the knowledge a child already possesses, we will guide the child to higher levels of comprehension. We endeavour to provide the child with a love of learning and the confidence to question all that surrounds them.

The children are offered activities which are chosen to promote developmentally appropriate ideas and concepts, with a focus on the development of literacy, numeracy, fine and gross motor skills. These activities are completed voluntarily to enable the choice to remain in important constructive play.



## Learning experiences are based on providing:

- First-hand experience - this is essential and is basic to all learning throughout life. It comes through seeing, touching, hearing, smelling, tasting, and using whole body movements and feelings (emotions). All the senses are used in forming a concept and understanding.
- Personally re-constructing his/her experience through play. This can be seen wherever the children are in the home corner, playing with dough, busy with art activities, either inside or outside. Play to a child is work, and by doing something is how a child learns.
- Questioning. How often do we hear how, when, why? Continued questioning is how he/she sorts him/herself into the scheme of things.
- Opportunities for reasoning - a child's reasoning is often not like an adult's because experience is limited, therefore, the conclusions reached may not be completely accurate. However, we must encourage reasoning and help to develop understanding.



In our Kindergarten program at ENPS we will cover all learning domains within the EARLY YEARS LEARNING FRAMEWORK FOR AUSTRALIA (EYLF). This is a Framework which supports and enhances young children's learning. It has a strong emphasis on play-based and recognises the importance of communication and language (literacy and numeracy) as well as social and emotional development.

Fundamental to the Framework is a view of children's lives as characterised by:

**BELONGING:** Your child will learn where and with whom they belong, including family and cultural groups, giving them a sense of who they are.

**BEING:** Your child will have the opportunity to 'be' in the present...not worry about the past or future. Childhood is a time to be, to seek and make meaning of the here and now.

**BECOMING:** Your child will learn and grow through many different experiences. They are shaping their identity, knowledge, understanding, skills, and relationships.

As children participate in everyday life, they develop interests and construct their own identities and understandings of the world. Their social, emotional, cognitive, physical, and moral learning and development are highly interdependent and influenced by home, school, different carers, and the wider community in which they live.

Social competence and emotional well-being are central to children's educational achievements. They develop social competence through stable, caring, and responsive relationships with adults. These relationships form the foundation for early childhood learning at ENPS.



## Day to Day Information

### Attendance: Every Day Counts

We know happy children are happy learners! If you feel your child needs a phasing in period with shorter days to start with please speak with us. We will however ensure that students have opportunity for rest and quiet time and in the event the teacher feels they need to go home due to being tired or unsettled, we will call you.

Teachers plan programs sequentially, so when children do not attend school regularly, they miss out on important information, learning and skills which places them at risk of missing out on the basic building blocks in core learning areas. It is therefore important that regular attendance habits.

Period	90% attendance	80% attendance	60% attendance
Per week	0.5 day	1 day	2 days
Per term	1 week	2 weeks	4 weeks
Per year	4 weeks	8 weeks	16 weeks
1 year of school lost	by Year 9	by Year 4	by Year 3
By Year 12	1.5 years lost	3 years lost	5 years lost

### School Development Days

Schools have School Development days each year for staff professional development and school planning. Students do not attend school on these days.

### When your Child is Away

We understand from time to time, your child may be unwell and need to stay home. It is important that you let us know if this is the case with an explanation. This is a legal requirement and schools are expected to follow up on unexplained absences. Advising us could be through letting your child's teacher know, ringing the school, updating Compass or responding to our SMS which is sent out if we have not received any communication from you.

### Travelling To And From School

Please communicate (with the school) your child/ren's normal travelling arrangements to and from school.

### Parking and Traffic

Please be mindful of traffic signage for parking and buses, our children's safety is paramount. Kiss and drop is available on Homer Street and the staff carpark.

### Bus Services

Any student travelling out of town on a school bus service needs to have submitted an application and have it approved by the Public Transport Authority before accessing a school bus.

Once application has been approved, the contractor will make contact with the parents detailing pick up points and pick up and drop off times. All information and application forms may be obtained from the website [schoolbuses.wa.gov.au](http://schoolbuses.wa.gov.au).

It is important that parents complete all relevant sections of the applications, especially the distance information requested. (If parents have any queries, the school will provide assistance). Behavioral management guidelines for students travelling to school by contract school buses are available using the same website as listed above. School Bus Services can be contacted on 9326 2625.



Parents of children who travel on the Town Bus should ring Nicholls Bus Services on 9881 1736 for any questions or concerns.

### Your Contact Details

The safety and well-being of your child is important. In case of an emergency, we need to your current contact details including an emergency contact if we are unable to get in touch with you. If this changes over the year, please let us know.

### Voluntary Contributions

The East Narrogin Primary School Board endorses the schedule of Contributions and Charges each year. We aim to keep the contributions and charges affordable and are happy to accept part payments as we understand that many families may be experiencing financial stress.

Exercise and Scrap books are provided by the school to help reduce costs to families. The Voluntary Contribution for 2026 remains at \$60.00 per student.

Payments can be made by cash at the School Office or by electronic payment to:

**Account Name: East Narrogin Primary School,  
BSB: 06 6040 Account 1990 1631**

### Support for Students

Government schools are for all children. Diversity among students and their families is recognised and welcomed. All school staff and teachers are committed to working with you to provide every possible assistance and support for the wellbeing of your child.

This includes working in partnership with the School Health Services each year for all Kindergarten students and any new students/families who require the School Nurse services.

The School Health Service's role is to work with children, families/guardians and classroom teachers for the early detection of physical, health and development issues. Care provided to individual children and their families may include assessments, health information, referral, monitoring and support.

Services are available to support students who have additional needs including Psychologists, Speech Pathologists, Occupational Therapists and other related professionals. These professionals are involved in a range of activities, including student and family support, assessment, crisis response, consultation with school staff, group work and the facilitation of early intervention programs in schools. If you would like any further information regarding support services, ask your Kindergarten teacher.

### Being Involved

Children love to see their parents/carers at their school, whether helping out in the classroom, at school events or being involved in other ways. Research shows that students perform better at school when their parents or carers take an active interest in their school work.

Your contribution to the school is needed and valued. If you have special skills or hobbies you would like to share, let us know so you can help to enrich our program.

### P&C

The Parents and Citizens' Association (P&C) at our school is involved in supporting the school through fund raising, Uniform Shop, catering for school and community events, school improvement projects and much more. P&C meetings are advertised in the school newsletter, on Compass and Facebook.

## School Board

ENPS is an Independent Public School. Independent Public Schools which set their own strategic directions, have authority for day-to-day decision making and are in an ideal position to make decisions that best cater for their students.

Parents and community members have an important and enhanced role in this initiative through the School Board. The School Board meets once a term. Details of our current Board members are available on the school website. Notice of the upcoming elections to the School Board will be indicated in the school newsletter and on the school website.

## Canteen

Lunch orders can be ordered through the Narrogin Senior High School Canteen on a Monday and Friday. Lunch orders need to be taken to Breakfast Club before school. Mrs Desi Wilkie is available to help students complete their order forms.

## Breakfast Club

Every school day between 8:15am–8:30am in the Canteen, students can come to school for a free breakfast. The menu varies and can consist of toast with spread, cereal with fruit and milk and warm Milo. Kindergarten children need to be accompanied by an adult then escorted to Kindergarten afterwards.

## Assemblies

Class assemblies, hosted by the students, are held on a Friday mornings 8:45am-9:30am (please refer to the term planner for specific dates). Assemblies include a class item and presentation of Honour Certificates and Aussie of the Month recipients. Assemblies are advertised in the school newsletter, term planner and on the website.

Parents will receive an SMS notification if their child is receiving an award. Please ensure your contact details are up to date with the Front Office.

## ENE Bee Assembly (For staff and students only)

Each week Year 6 Student Leaders host an operational assembly with the whole school.

During this assembly the following items are included:

- Principal and Deputy Principal announce important upcoming messages to the students.
- ENE Bee draws five ENE Bee tickets and these students receive a reward from the ENE Bee choice board.
- The behaviour team role play the focussed expected behaviour for the fortnight.
- The total ENE Bee for each faction are announced.
- Staff have the opportunity to announce messages.

The ENE Bee Assembly allows the whole school to come together each week to celebrate positives including community achievements.

## Internet Use

The Internet is a valuable educational resource, however it may also provide access to information that is inappropriate for students. All students are expected to adhere to the Department's Students Online Policy when using the school's network and other electronic resources. For this reason, we ask parents/carers to give consent for their child/ren to access the internet at school, at the time of enrolling.

## Electronic Devices and Mobile Phones

Electronic devices are not permitted at school. Children in possession of electronic devices or mobile phones are required to hand them to the school office at the beginning of the day. They can then be collected at the end of the day. The school will not be responsible for the loss or damage of these items.

## Looking After Belongings

Label all your child's belongings and show your child where these labels have been placed. In the event of lost property check with the class teacher or our Lost Property is stored in the Undercover Area.

## Uniform

School uniforms can be purchased through the P&C by appointment. Uniform order forms and prices are available on our school website.

Our school's Dress Code Policy was developed in conjunction with the School Board and is compulsory. The uniform shop has second hand uniforms available for a gold coin donation. Please label all items of clothing.

### Factions and Colours

Jarrah: Blue

Marri: Green

Wandoo: Red

### Uniform Requirements

- Black long pants, tracksuit pants, sports skirt, skirt or shorts.
- Bottle green jumper with yellow collar.
- Green polo shirt.
- Faction shirts are to be worn for sporting events and encourage to be worn on Fridays. (Kindergarten students will be assigned a Faction in Pre-primary).
- Students are required to wear a wide-brimmed hat all year round.
- Students are to wear comfortable footwear that is easy to put on and off and safe. Crocs, slides and thongs are not allowed to be worn.
- Active wear is not allowed to be worn to school.



# **Communication**

## **Communication With Your Child's Teacher**

We encourage you to keep in regular contact with your child's teacher to discuss activities your child is involved in, find out how they are adjusting to school and assist the teacher to find out more about what your child's interests are. Keep the teacher informed of any changes in your child's life that may impact on their work or enjoyment of school.

## **Parent Concerns**

Whilst teachers are always available to chat with parents/carers, concerns are better managed through planned appointments rather than trying to discuss when dropping and/or picking up your child. We want to ensure parents have quality time with your child's teacher.

## **Newsletter**

The school will issue a hardcopy newsletter to parents fortnightly on a Tuesday. Newsletters are also available electronically by Compass, Facebook and our website.

## **Term Planners**

The school will issue hardcopy term planners to families at the beginning of each term. Term planners are also available electronically on Facebook, on Compass and our website. Please remember that term planners are subject to change and updated details will be communicated through our fortnightly newsletter.

## **Facebook**

We use Facebook to share events and activities that are happening around the school. Facebook is also used to share important updates and information.

## **Website**

Our website is used to share school information to the wider community. Information such as newsletters, term planners, P&C information, School Board policies, school handbooks are available to view. Information on the website is regularly updated and a great way to keep updated across all aspects of our school.

Please visit, [www.eastnarrogin.ps.wa.edu.au](http://www.eastnarrogin.ps.wa.edu.au).

## **Compass**

Compass will be used to notify parents of absentees, school events via the Compass Calendar, online consent for incursions/excursions, sharing newsletters, term planners, canteen menus and other important information.

We encourage families to download the Compass App so they do not miss out on any school updates. Please contact the school if you require your username and password.

## **SMS Communications**

We will also contact parents and carers by SMS notification to share important announcements, school updates or to ask for attendance updates.

Please contact the Front Office if you need to update your contact details, address or your student details.

## Health and Medical Information

### **If Your Child is Sick at School**

If your child is unwell or is injured at school, we will provide first aid and contact you. You will be called to come and collect your child if they are too sick to remain in class or if we feel they may need medical attention. For this reason, it is important to keep your current contact details with the school.

### **If Your Child is Sick at Home**

If your child is obviously unwell or you think they are becoming unwell, please keep them at home, as we have a lot of children that can be affected. Please keep your child away from school and see your doctor if your child has:

- a fever of 38°C or above
- vomiting or diarrhea
- severe cold or flu symptoms
- rashes of unknown origin
- a persistent cough
- a running nose which is not clear.

### **Immunisation**

Children enrolling in Kindergarten must be up to date with all the scheduled immunisations for their age to be able to attend school. You are required to show your child's Australian Immunisation Register (AIR) Immunisation History Statement as proof of immunisation.

From Pre-primary onwards, if an outbreak of an infectious disease occurs at the school, parents of children who do not have an up to date immunisation status will be asked to keep them at home, until the danger has passed. You can check your child's immunisation status online: [www.medicareaustralia.gov.au/public/online-services](http://www.medicareaustralia.gov.au/public/online-services)

If your child has contracted a communicable disease such as chicken pox or measles, the school should be notified as soon as possible after the diagnosis has been confirmed.

### **Infectious Diseases Exclusion Times**

#### *Chicken Pox*

- Exclude for at least 5 days after the rash appears and until vesicles have formed crusts. Note that crusts alone do not warrant exclusion.
- *Contacts:* Do not exclude contacts.

#### *Conjunctivitis*

- Exclude until discharge from eyes has ceased.
- *Contacts:* Do not exclude

#### *Impetigo (school Sores)*

- Exclude for 24 hours after antibiotic treatment commenced.
- Lesions on exposed skin surfaces should be covered with a waterproof dressing.
- *Contacts:* Do not exclude.

#### *Influenza*

- Exclude until well

#### *Measles (Must be notified)*

- Exclude for 4 days after the onset of the rash.
- *Contacts:* Do not exclude vaccinated or previously infected contacts. All other contacts should be excluded until

14 days after the onset of the rash in the last case. If susceptible contacts are vaccinated within 72 hours of their first contact with the first case, then they may return to school following vaccination. Contact management will be coordinated by Department of Health staff.

#### **SPECIAL NOTE ON MEASLES**

1. Prior to enrolment of any child at Pre-primary or primary school parents must ensure that their child has been immunised against measles. In W.A. a single dose of the combined measles/mumps/ rubella vaccine is given at twelve months of age and second dose is given at four years of age.
2. **On enrolment, parents must produce Australian Immunisation Register (AIR ) from Medicare.**
3. To maintain epidemic control, parents must report any occurrence of a suspect case of measles to the school nurse at Primary Health Services on (08) 9881 0385.
4. Children who have not been immunised or whose parents are uncertain of their immunisation status must discuss this with the School Nurse at their earliest convenience.

#### ***Ringworm***

- Exclude until the day after treatment has commenced.
- ***Contacts:*** Do not exclude.

#### ***Scabies***

- Exclude until the day after treatment has commenced.
- ***Contacts:*** Do not exclude. Family contacts should be treated.

#### ***Whooping Cough***

- Exclude for 21 days from the onset of cough or for 5 days after starting antibiotic treatment.
- Re-admit on medical certificate of recovery.
- ***Contacts:*** Contact Management will be coordinated by Department of Health staff.

#### ***Hand, Foot and Mouth (Coxsackie A Virus)***

- Airborne or droplet; faecal-oral.
- Incubation Period: 3 to 7 days.
- Infectious Period: As long as there is fluid in the vesicles. Faeces remain infectious for several weeks.
- Exclusion from School: Exclude until vesicles have formed crusts.
- ***Contacts:*** Do not exclude.

#### ***Pediculosis (Head Lice)***

- Exclude until day after treatment has commenced.
- ***Contacts:*** Do not exclude.
- There are several lotions and shampoos readily available from the chemist. Twice daily brushing of hair is the best deterrent of head lice.

There are many products available for head lice treatment. It is important that the treatment is carried out according to the instructions provided with each product and often need to be repeated for full effect. Dead nits should be removed with a fine toothed comb.

Your child can return to school following treatment as long as eggs are removed. Parents are requested to notify school immediately of head lice in their family, so that the school can notify other parents to be vigilant of their children to avoid outbreaks of this troublesome problem. Brushes, combs and hats should be thoroughly washed.

If in doubt about treatment or for advice about which product to use consult your school or health nurse, at Primary Health on (08) 9881 0385.



## Medication

Sometimes children need to have prescribed medications during the day and whilst it is preferable for parents to administer them, we are able to do so when given adequate information and a completed and signed Administration of Medication Form beforehand. The medication must be clearly labelled with the child's name and provided in packaging from the pharmacy or the manufacturer.

## Allergies

There are varying degrees of reaction for people who suffer allergies from foods such as peanuts, peanut products, eggs etc. Some people are so sensitive that they can have a reaction after touching another person who has eaten the product they are allergic to, while some feel unwell whilst in the room where the food has been opened.

Some people have a mild reaction, which might include an itchy rash, tingling on the lips, tongue or roof of mouth, stomach pain, diarrhoea or sickness. However, others have a more serious reaction (anaphylaxis), which may include facial swelling, difficulty breathing, weakness, and/or collapse.

One of the major causes of concern is with children sharing food items at school. Staff members are discouraging children from sharing food and educating them about possible hazards with this practice.

Your support with this, through reminding your children to only eat their own food, will be very helpful. **Please do not include peanuts or peanut products in your child's lunch box.**

All staff will have access to current information on allergies and steps that can be taken to reduce the risk.

If your child has an allergy you must alert administration upon enrolment and advise the class teacher. An allergy action plan which has been developed by your doctor, along with your child's medication, including a labelled EpiPen if prescribed, must be provided to the school.

## School Nurse

The School Nurse visits ENPS on a regular basis. Throughout the year, the nurse will work with the school on Health Promotions; individual Health Care Plans; monitoring of immunisation status; and conduct routine Health Screening. If parents have any concerns regarding their child's health, please do not hesitate to contact the Front Office or Primary Health Services on (08) 9881 0385

## Dental Clinic

The School Dental Clinic service is free for all children Pre-primary to Year 6.

An enrolment form and information sheet will be sent home in July for new admissions. Children will be examined throughout the year, but emergencies will be dealt with immediately. The School Dental Clinic can be contacted on 0428 984 100.

Appointment cards are issued and every effort should be made to keep to the time allocated. It is the responsibility of parents to take their children to and from the clinic. Appointments may be cancelled or confirmed by phoning the Dental Clinic 0428 984 100.

## Sun Smart Policy

ENPS is a Sun Smart School and therefore has a 'Hat to Play' Policy all year round. This means that if a child does not have a wide brimmed hat, they will not be permitted to participate in any outdoor activity in the sun (including lunch and recess breaks) and will be instructed to stay in the Undercover Area.

Please ensure your child's wide brimmed hat has their name on it. School uniform hats can be purchased at the school Uniform Shop for \$13.00. Please note that peaked caps are not considered to be Sun Smart and are not permitted to be worn at school.

# Curriculum and Learning

## Assessment

Throughout the year, teachers carry out evaluation and assessment of student learning. Assessment is continuous, ensuring judgements of student progress are based on multiple kinds and sources of information.

Formal written reports of students' progress and achievement are issued to parents twice yearly at the end of each semester. We also encourage parents/carers to attend the Information Meetings at the beginning of the year. At these meetings, class teachers outline the learning program, routines and other information which will assist you to support your child at school.

## NAPLAN

Students in Years 3 and 5 will sit the National Assessment Program in Literacy and Numeracy (NAPLAN) in Term 1. Results are sent to parents. Students at East Narrogin Primary School will complete their NAPLAN testing online.

## On-Entry Assessment

On-entry testing is conducted for students at various times throughout Pre-primary, Year 1 and Year 2 at the beginning of Term 1 each year. On-entry testing is used to determine what literacy and numeracy knowledge and understandings exist to assist the classroom teacher with learning area planning. Additionally, On-entry testing conducted for Year 1 and Year 2 students helps track student progress.

## STEAM Afternoon

STEAM Afternoon is an initiative at our school. The programme involves all students, admin and support staff in participating in learning stations available throughout the school for one afternoon a week. These learning stations include engineering construction play, cooking, science experiments, music, cultural activities, sporting clinics and art-based projects. Students move around the school, engaging with stations that spark their interests.

Benefits of our STEAM Afternoon:

- Student voice and agency.
- Cognitive development and motor development.
- Increased skills in oral language and problem-solving.
- High engagement in student-directed learning
- An improved sense of belonging and wellbeing
- Wider community welcomed to contribute their unique skills.

## Learning Journey

Parents/carers feel welcome at our school and meet their child's teachers during annual Learning Journey evening in Term 3 to celebrate successes. The Learning Journey provides an opportunity for students to be involved in a process of reflection and selection of work they would like to share with their families. Teachers facilitate this process by providing reflective questions and encouraging students to consider items to share from each of the key learning areas.

Every child can share and showcase their learning and participate in activities with their parent/carer.

To ensure the success of the Learning Journey, teachers provide parents/carers with examples of questions to ask their child and ask parents/carers to complete reflection activities with their students, eg: two stars and a wish. Our Learning Journeys are active and fun!

## Library

Our School Library at ENPS is a place to learn and nurture imagination. The space is welcoming with an emphasis on creating a calm and relaxing environment. There are designated areas for games, reading and study for every student.

A priority in setting up our Library was to establish a healthy collection of picture books for young readers as well as picture books created for more mature readers. Our range of novels include short chapter books for those readers ready to experience the world of text.

Our non-fiction collection supports the learning and interests of our students such as cooking, craft, sport, music, art and inspirational young leaders. Students may borrow these books during their class library times once a week to develop their interests and talents.

The *Book Fair* visits the Library in Term 3 during Learning Journey night to assist us in building our collection of books as well as providing an opportunity for students to build their personal home libraries.

Our Library Officer also manages *Book Club*. Twice a term students will receive a Book Club catalogue to take home. The Library receives book credits from every purchase which helps stock our Library with new books.

### **In-Term Swimming Lessons**

In-term swimming lessons are provided over a two week period for all children from Pre-primary to Year 6. Dates will be confirmed each year in the newsletter and through a letter home. Tuition is free but there is a charge for pool entry and bus travel. The school subsidises the cost of the bus in order to reduce the cost to parents. Please contact the school if you require more information.

### **Year 6 Leadership Program**

Every Year 6 student has the potential to be a leader at East Narrogin Primary School given the right set of circumstances and environment.

The Leadership Program at East Narrogin Primary School is based on the premise that some students may display more leadership potential or display more individual flair or charisma, however all students are capable of leadership. Leadership is about doing rather than being. It is about the behaviours displayed rather than personal qualities or styles.

The Student Leadership Program at East Narrogin Primary School aims to provide:

- Support and training for all senior students to become student leaders, including a Leadership Conference in Williams.
- Worthy role models for younger students to aspire to and emulate;
- Promotion of our school through the positive identity of our students.
- The promotion of student leaders and role models improves our school culture.
- The best ambassadors for our school are our students, and they should be encouraged and supported to be their best.
- Provision Year 6 Camp and graduation events for student leaders.
- Student leaders represent school community at community events e.g. ANZAC and Remembrance Days.
- Student leaders receive an identifying badge, presented at school assembly;
- Student leaders involved in process to design their graduation T-shirt (See [Process for Shirt Selection](#)) – to be worn on designated days and special events;
- Student leaders represent school community at community events e.g. ANZAC and Remembrance Days.
- Students attend a Leadership Conference in Williams as introduction to school leadership curriculum.
- All Student Leaders are included in a roster of operational roles and responsibilities around the school environment e.g. running weekly operational assemblies, special events, flags, noticeboards, media, siren, bus book, greeting visitors.
- Under the guidance of Principal, Deputy Principal or Chaplain - Specific Pastoral Care activities supported by student leaders e.g. Breakfast Club, ENE Bee (Behaviour Mascot), mentoring, recess and lunchtime interest activities to target specific areas of need.

# Positive Behaviour Support (PBS)

The purpose of the Western Australia Positive Behaviour Support (WAPBS) Team at East Narrogin Primary School is to establish a safe, supportive, and engaging environment for all students. Together we will develop, teach, acknowledge, and encourage expected behaviours that are shared and understood by students, staff, and the wider community. This will enable students to achieve strong learning outcomes, social behaviour, and a Two-Way culture.

At Tier 1, expected behaviours are taught systematically and explicitly through: developing a safe environment; using positive reinforcement; creating predictable structures and routines; practising skills in functional situations; providing choices and celebrating achievement. Our Positive Behaviour School approach is part of our universal Tier 1.

## 1. Leadership

To develop a sustainable, effective, efficient and dynamic PBS Leadership Team who use data and consultative collaborative processes to guide whole school PBS implementation.

## 2. Defining Expected Behaviour

To establish clearly defined high expectations from which a behaviour matrix, procedures and routines are developed and supported by visuals. All of these reflect the positive sense of identity of the school community.

## 3. Teaching Expected Behaviour

To develop and implement a whole school social behaviour curriculum with a schedule of PBS behaviour lessons.

- All students are regularly taught behaviour lessons based on the school matrix using PBS lesson format of tell, show, practise and feedback.
- All staff actively and regularly teach and review behaviour lessons, and integrate across curricula
- Special activities or events (e.g., assemblies, contests, skill of the week, special days) have been scheduled for whole school participation and involvement in teaching expected behaviour.
- Orientation procedures are in place to introduce the expectations and matrix to new students and staff.
- Additional lessons taught based on data and point of need.

## 4. Encouraging Expected Behaviour

To develop a continuum of encouragement strategies used by all staff with all students in all settings. A continuum or menu of strategies exists to encourage/acknowledge expected behaviour.

### Non-Contingent Attention

- Winning over Contingent attention
- Encouragement
- Specific positive feedback

Ratio of reinforcements to corrections 5:1

Positive data is shared with staff and students.

## **Level 1: Free and Frequent: ENE Bee Ticket**

- Are awarded to students who demonstrate the East Narrogin Primary School Behaviour Expectations.
- Students fill out ENEB Tickets and place them into their faction container at the end of the day.
- Two tickets per class are drawn at each ENEB Assembly at random (Monday morning).
- All ENEB tickets contribute towards faction points. Student leaders calculate these points on Monday morning.



## Level 2 Short Term: ENE Bee Certificates

- In the classroom environment, each student has an ENE Bee chart on their desk and is awarded a sticker/stamp each time they demonstrate positive learning behaviours during lesson times.
- Each time a student completes their chart, they visit the Front Office to have it recorded and receive a prize. The student takes their chart home that day and receives a new one from their classroom teacher.
- All ENE Bee achievements are celebrated in the ENPS Newsletter.

# BEHAVIOUR EXPECTATIONS

**Be Respectful    Be Caring    Considerate**  
**Be Responsible    Be Your Best**

Name: \_\_\_\_\_









Thank you for your hard work in showing  
 our Behaviour Expectations!  
 Be proud of your achievement.

### Level 3 Long and Strong: Whole School Reward

- The total number of ENE Bee tickets is recorded each week and announced at the ENE Bee Assembly.
- For every 1000 points the school collectively reaches, a whole school reward will take place.



### **School Creed**

This is our school  
Let peace grow here  
May the rooms be full of contentment  
Let love abide here  
Love of one another  
Love of mankind  
And love of life itself  
Let us remember  
As many hands build a house  
So many hearts make a school

### **Australian National Anthem**

Australians all let us rejoice  
For we are one and free  
We've golden soil and wealth for toil  
Our home is girt by sea  
Our land abounds in nature's gifts  
Of beauty rich and rare  
In history's page, let every stage  
Advance Australia Fair  
  
Beneath our radiant Southern Cross  
We'll toil with hearts and hands  
To make this Commonwealth of ours  
Renowned of all the lands  
For those who've come across the seas  
We've boundless plains to share  
With courage let us all combine  
To Advance Australia Fair

### **East Narrogin Primary School**

#### **School Value**

#### **Be Respectful**

*We believe that to gain respect we must show respect.*

#### **Be Responsible**

*We take responsibilities for our actions.*

#### **Be Caring and Considerate:**

*We treat others and the environment the way we would like to be treated.*

#### **Be your Best:**

*We strive to achieve our own personal best and support others to do the same.*