



# East Narrogin Primary School - P&C Association

## General Meeting

### Minutes

**Opened:** 7.05pm

**Venue:** ENPS Staffroom

**Date:** 10<sup>th</sup> February 2020

**Attendance:** **Present:** Louise Armstrong, Michelle Birrell, Ros Boothey, Lynne Dorset, Belinda Furphy, Kate Furphy, Sarah Hennessey, Tegan Jamieson, Emma Peddey and Alyce Smith  
**Apologies:** Marie Edgley

**1. MINUTES OF PREVIOUS MEETING:** Minutes of meeting held Monday 9<sup>th</sup> December accepted as a true and correct record. **Accepted:** Lynne **Seconded:** Alyce

#### 2. BUSINESS ARISING FROM PREVIOUS MINUTES:

##### 2.1 Sensory Garden

- Project acquittal information has been finalised
- Paint arbours to protect wood (get paint out of Gardener's shed)
- Emma to get quote for misters

##### 2.2 Computer Disposal

- Louise to speak to IT man to have a look at whether it is worth the effort and see what we are able to do

##### 2.3 Speedway

- Locked in for Sat 25<sup>th</sup> and Sun 26<sup>th</sup> April (long weekend of April holidays)
- Hopefully will have more information about shift times for next meeting
- Should get a percentage of the profit on the night

##### 2.4 Graduation Dinner

- Well received – plenty of food
- Thanks to Ros, Alyce and everyone who contributed
- Net profit of \$609.65

#### Person Responsible

Emma

Louise

Ros to keep updated

#### 3. CORRESPONDENCE

##### 3.1 Incoming:

- 4 Dec – Letter from Brian Seale thanking P&C for invitation to officially open junior toilets
- 19 Dec – Letter from the school thanking P&C for contribution to book awards
- 30 Jan – Letter from Auditor for 2019 Financial year
- 5 Feb – Email from Brownes Diary re: credit application approval
- 5 Feb – Email from Sue Hann re: official resignation from committee (no more kids at ENPS)

##### 3.2 Outgoing: Nil

#### 4. REPORTS (Refer to reports emailed with agenda or see Dropbox)

**4.1 Treasurer's report** – No additional information

**4.2 President's report** – not presented

### 4.3 Principal's Report

- Feeling very welcome at ENPS, many students and parents have introduced themselves
- Enrolments are being finalised – very similar number to 2019
- Tayla Curtis has been appointed to cover Art/Music while Linda Herdman is on leave
- Jen O'Dea (Library officer 2007 – 2018) passed away over the holidays and her contributions to the school were acknowledged and appreciated
- It's a busy start to the year with many events coming up in term 1

4.4 **Canteen Report** – mentioned that gluten free items are available (nuggets and bread)

### 4.5 Uniform Report

- Thanks to Belinda for helping out at short notice and taking on a share of the role for 2020
- Thanks to Ros for her assistance as well
- Order has been placed for shorts/skirts (\$190) and dresses/shirts (\$1400)
- Need to order jumpers/jackets and hats – committee decided better to go with one large order (50) rather than two smaller orders where minimum purchase is 30 items

## 5.0 GENERAL BUSINESS

### 5.1 Bulb Fundraiser

- Kelly Smith has offered to run again as per last year
- Committee happy for her to go ahead and use which company she prefers

### 5.2 Mother's Day

- Stall with flowers, succulents etc for purchase (Friday 8<sup>th</sup> May)
- Alyce agreed to manage with assistance from Tegan and Michelle
- Kate can donate chocolates
- Keep small jars aside if you have any – email to helpers closer to the time

### 5.3 P&C Calendar

- In draft format at the moment, suggested disco for end of term 1

### 5.4 Disco

- Disco at the end of term 1 (Fri 3<sup>rd</sup> April) Junior (3.30 – 5) Senior (5.30 – 7)
- Belinda and Michelle are happy to help organise
- Kate and Sarah can help with the 2<sup>nd</sup> session
- Ros happy to organise food and drinks through the canteen
- Theme: hop into the holidays? TBC at next meeting

### 5.5 P&C Projects

- P&C has committed to the following projects for 2020
  - Drink fountain on the oval
  - Kindy/PP landscaping
  - Revamp senior toilets
- P&C commitment needs to be finalised and discussed at the next meeting

### 5.6 Other fundraising opportunities

- Colour fun run, lapathon etc to be considered at a later date

### Person Responsible

Kelly

Alyce, Tegan, Michelle  
Kate

Belinda, Michelle  
Kate, Sarah  
Ros

**Close of meeting:** 8.16 pm

Next meeting: Monday 9<sup>th</sup> March, 7pm in the Staffroom